



NATIONAL ASSOCIATION OF  
CLINICAL NURSE SPECIALISTS

## Website Postings @ [www.NACNS.org](http://www.NACNS.org)

To place a career advertisement, please do the following:

### 1. Prepare your advertisement (.pdf or .doc format only)

We can only accept advertisements in electronic form. Suggested information includes:

- \*Job title
- Short description (e.g., \*location(s), specialty, requirements)
- Supporting documents (e.g., longer description of the position, geographic location, résumé or vitae requirements, a job application, etc.)

\*required fields

MS Word documents are the preferred format; PDFs are acceptable. Please be certain that the content of your submission is error-free. NACNS will not proofread your copy.

### 2. Pay for your advertisement

- Cost of our web advertisements is \$150/month with a 2-month minimum
- You need to pay for the advertisement before we will post it. There are two options for payment:
  - Pay by credit card-phone your credit card information to the NACNS Headquarters at **215-320-3881** (accepting American Express, MasterCard or Visa)
  - Pay by check, payable to NACNS, 100 North 20<sup>th</sup> Street, 4<sup>th</sup> Floor, Philadelphia, PA 19103.
- We can not accept purchase orders.

### 3. Submit your advertisement

- We will post your advertisement within 24 hours of receipt of both the text and the payment.
- Email the advertisement to [info@nacns.org](mailto:info@nacns.org)

If you have questions, please call or email the NACNS office using the contact information below, with attention to Jonathan Uitto.

Thank you for your interest in posting your career advertisement with  
NACNS

100 North 20<sup>th</sup> Street, 4<sup>th</sup> Floor, Philadelphia, PA 19103  
Phone: 215-320-3881 Fax: 215-564-2175  
E-mail: [info@nacns.org](mailto:info@nacns.org) Web Site: <http://www.nacns.org>